










Guide for Participants

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Last Updated On - September 05, 2018

REGISTRATION

Badge Pick-up

The 2018 Annual Meetings official registration badges can be picked up at the Nusa Dua Beach Hotel. The registration site is outside the security perimeter and you are not required to display a badge to access this area.

Badges

All persons must display their Annual Meetings photo identification badges to board the shuttle buses or enter through the perimeter checkpoints. It is not advisable, however, to wear identification badges in public outside the perimeter, especially if there are demonstrators nearby.

Registration

Registration for the 2018 Annual Meetings is now open for all categories.

Attendance to the International Monetary Fund (IMF) and World Bank Group (WBG) Annual Meetings is by invitation only. All participants must be accredited in advance of the Meetings. To facilitate accreditation and registration, the participants are divided into different categories, described below. Please determine your registration category and submit your registration request accordingly. Participants are strongly encouraged to register as soon as possible to avoid delays.

Registration Desks

Location: Keraton Room, Nusa Dua Beach Hotel

Time: October 8 - 14, 8:00AM - 5:30PM

Must bring registration confirmation letter

Official shuttles available to registration site

VISAS

The Government of Indonesia will facilitate the entry to Indonesia for the accredited participants, through the following three visa categories:

All participants **must be registered and accredited by the Meeting Team Secretariat (MTS) for the 2018 Annual Meetings of the International Monetary Fund and the World Bank Group (AM 2018)** and provide a copy of their Annual Meetings Registration Confirmation Letter. Participants are required to possess **a valid passport with an expiration date at least 6 months** after the date of entry into the territory of Indonesia. The passport must contain at least two blank visa pages. The “amendment” and “endorsement” pages at the back of the passport do not generally count as blank pages and cannot be used for the visa, nor the entry stamp. The detailed instructions for the three visa or entry categories are as follows:

1. Visa-free Entry

This type of entry is applicable for participants (except Press and CSO categories) from the 169 Visa-Free Entry Countries. It allows participants to be exempted from the visa requirements to enter the territory of Indonesia for a visit of up to 30 days, not extendable. Participants from Visa-Free Entry Countries do not require a visa and there is no associated fee. Participants need to bring: (i) passport; (ii) outbound ticket/ticket to continue traveling to another country. If Participants wish to stay longer than 30 days, they must apply for Visa on Arrival (VOA). Visa-Free Entry Countries and Immigration Check Points.

2. Visa on Arrival (VOA)

This type of visa is applicable for participants (except CSO, Press and Media categories) from the 68 VOA Countries. It allows participants to obtain a visa at Immigration Check Points in Indonesia and stay up to 30 days from the date of arrival. The visa/stay permit can be renewed one time for another 30 days by applying for a renewal at a Local Immigration Office in Jakarta and Bali. Participants need to bring: (i) passport; (ii) outbound ticket/ticket to continue traveling to another country. Accredited participants are exempted from the VOA fee by showing their Annual Meetings Registration Confirmation Letter. Renewal will be charged Rp355.000, must be submitted no later than 14 days before and no later than one working day before the period of stay permit expires. Visa On Arrival Countries, Immigration Check Points, and Local Immigration Office.

3. Conditional Visa on Arrival (Conditional VOA)

The Government of Indonesia will facilitate the entry to Indonesia for accredited Annual Meetings participants through the Conditional Visa on Arrival (VOA) procedure. This type of visa is applicable for accredited participants who **ARE NOT** included in the 169 Visa-Free Countries and 68 VOA Countries, and for accredited Press and CSO registrants. To apply for the Conditional VOA, accredited participants must get approval from the Directorate General of Immigration by submitting the application before October the 1st of 2018.

The requirements for the Conditional VOA as follow:

- a. Annual Meetings Registration Confirmation Letter from MTS.
- b. Bio data page and validity date of the passport.

4. List of Immigration Offices in Bali and Jakarta

For additional visa inquiries, please contact am_2018-visa@kemenkeu.go.id

Note: For information about

5. DIPLOMATIC AND SERVICE VISA

Diplomatic visa is a visa issued for foreign citizens bearing diplomatic passport, for the conduct of diplomatic duties/assignments in Indonesia. Service Visa is a visa issued for foreign citizens bearing service passport/Laissez-Passer United Nations, for the conduct of non-diplomatic duties/assignments in Indonesia. Based on reciprocity, the diplomatic and service visas for US citizens are free of charge, provided that the applicant is eligible, and all requirements are met. For other foreign nationals, please contact consular@embassyofindonesia.org. All diplomatic and service visa application submitted to the Consular Office of the Republic of Indonesia must enclose a diplomatic note from official agencies/missions/international organizations. The diplomatic note must include the following information concerning the principal applicant for all diplomatic and service visas, whether for temporary visits or assignments:

1. Name and date of birth;
2. Position and title;
3. Place of assignment or visit;
4. Purpose of travel;
5. Brief description of duties;
6. Travel date;
7. Anticipated length of stay
8. The names, relationships, dates of birth, and dates of any dependents and other members of household who will be accompanying or joining the principal.

The diplomatic note shall be attached to an online application form enclosed with:

1. A passport with at least 6 months validity from the date of entry into Indonesia, which has at least one blank page for visa (amendment and endorsement pages cannot be used for visa)
2. Two recent color photographs (passport size) on picture-quality paper

Note: Do not staple or affixed the photographs on the form.

for more information:

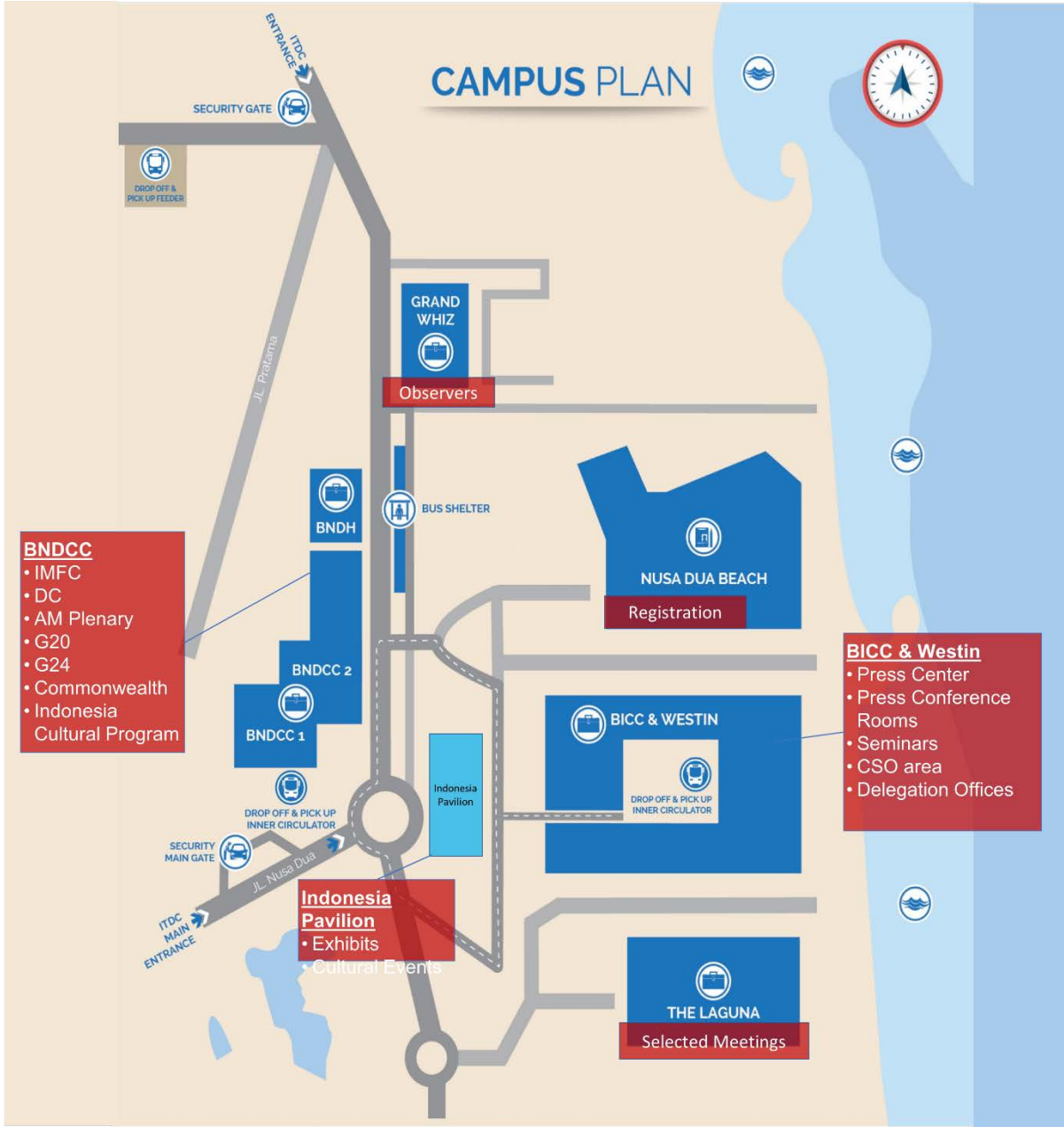
am_2018-visainfo@kemenkeu.go.id

www.am2018bali.go.id

VENUES

The 2018 Annual Meetings will take place in and around the Nusa Dua complex in Bali, Indonesia from Monday, October 8, through Sunday, October 14. The Meetings Campus is comprised of several buildings. The distance between each venue is a 5-10-minutes' walk. Meetings venues will include:

Name of Venue	Venue Will House	Services Available
Nusa Dua Beach Hotel	Registration	ATM Café and Restaurant Health Services Information Desk Tourism Desk
Bali Nusa Dua Convention Center (BNDCC)	Annual Meetings Plenary Session International Monetary and Financial Committee (IMFC) Development Committee (DC) Meetings and Seminars Host Government Hospitality Activities	ATM Business Centers Café and Restaurant Health Services Information Desk Networking Lounge Transportation Desk
Bali International Convention Center (BICC)	Meetings and Seminars CSO Center Press Center	Business Centers Café and Restaurant Health Services Information Desk Networking Lounge Publications Desk Transportation Desk
Westin Resort Nusa Dua	Delegation Offices Executive Directors' Offices WBG and IMF Management and Staff Offices Host Government Hospitality Activities	ATM Banking Bookstore Business Centers Café and Restaurant Courier Services Finance Office & Credentials Health Services Information Desk Networking Lounge Print Shop Services Center Transportation Desk Delegation Offices
The Laguna Hotel & Resort	Select Meetings	ATM Health Services
Bali Nusa Dua Hotel	Offices	ATM Business Centers Restaurant
Grand Whiz Hotel	Offices	Restaurant



LEGEND

- BNDCC: BALI NUSA DUA CONVENTION CENTER
- BNDH: BALI NUSA DUA HOTEL
- BICC: BALI INTERNATIONAL CONVENTION CENTER
- ITDC: INDONESIA TOURISM DEVELOPMENT CORPORATION
- MAIN STREET
- INNERCIRCULATOR

- CAMPUS & OFFICE
- REGISTRATION
- BUS SHELTER DEPARTURE TO HOTEL (RETURN)
- BEACH

Area Map



SECURITY

I. Perimeter

A security perimeter will be established around the Annual Meetings venues in Nusa Dua. Only registered participants with Annual Meetings ID badges will be able to enter the security checkpoints and individuals and their belongings may be subject to security screening. Participants are strongly advised to allow adequate time for this process.

II. Access

An Annual Meetings ID badge is required for access inside the security perimeter and entry into all meetings venues. Some meetings and events may have additional access restrictions. Participants will be notified in advance of any special requirements.

III. General Safety

SECURITY TIPS

- In an emergency, the buildings may be evacuated, or you may be told to remain indoors until the situation has been resolved. In either instance, you will be notified by public address announcement, messages on digital signage/video monitors, or by security personnel.
- Visibly display your Meetings ID badge at all times **inside** the venues. Keep your ID badge in a secure place when outside the security perimeter, but readily accessible in order to display upon request at security checkpoints.
- If you lose your badge, immediately notify Annual Meetings staff.
- Do not leave laptops, mobile phones, or other personal items unattended.
- Avoid areas where crowds are congregating. If your entry into the buildings is impeded by demonstrators, seek from security or Police.
- Accept, without comment, printed materials offered by demonstrators; do not engage in conversations or debates.
- Obey the instructions of police and security officers at all times.

SERVICES

Information Desks

Information Desks with bi-lingual staff will be available, where staff will provide information about the hospitality program, transportation services, and restaurants, along with information regarding the buildings and venues. Lost and Found can also be found in these stands.

Banking Services

Limited banking services, including cashing of travelers checks and foreign exchange, will be available throughout the Annual Meetings venues. These services may also be available at some hotels.

Business Centers

Business Centers will be available from Monday, October 8, through Sunday, October 14, with lounge seating and facilities to print, copy, or scan. Business Center staff will be available to help attendees with any inquiries. They will be located in the Westin Resort Nusa Dua, the Bali International Convention Center and the Bali Nusa Dua Convention Center.

Business Center Conference Rooms:

There will be 53 Business Center Conference Rooms that can be reserved in 30-minute blocks of up to 2 hours, and an additional 8 SI-equipped Business Center Conference Rooms. Reservations for Business Center Conference Rooms will open on September 4.

For additional information:

For inquiries about Business Center Operations, please contact EBC@imf.org , 202-623-0678, or ambusinesscenters@worldbank.org, 202-522-8299.

IMF Connect

A booth with experts will be available to address issues with access and other questions about IMF Connect during the week of the meetings. The exact location of the booth will be available by September 2018. For questions about IMF Connect please contact imfconnect@imf.org

Food & Beverage

Outlets offering diverse and reasonably priced food options will be arranged throughout the meetings venues. There will be coffee bistros in each building, and cafeterias and restaurants located throughout the campus.

Medical

No vaccinations are required to enter Indonesia. However, participants coming from or through areas infected with yellow fever should consult their local authorities regarding applicable vaccination requirements. Information about vaccines that may be advised (though not required).

A primary Medical Center will be provided to offer free services. Staff and facilities will also be on hand for rapid response and medical emergencies. The World Bank Group, IMF, or the Government of Indonesia will not cover the cost of any medical expenses incurred by participants attending the Meetings.

Publications

Publications tables with materials from WBG/IMF print media partners, external publishers, as well as other publications relevant to the Meetings, will be available. A selection of complimentary WBG/IMF publications and materials for purchase will also be on display.

Wi-Fi Access

Complimentary Wi-Fi Access will be available in all venues during the week of the Annual Meetings. The Wi-Fi passcode will be posted throughout the meetings venues.

Mobile Services

There will be a mobile services counter in the Westin lobby. It will offer:

- Cellphones
- SIM Cards
- Batteries
- Adapters

TRANSPORTATION

Airport Arrival and Transfers

Starting October 5, 2018, designated lanes for participants arriving at Ngurah Rai International Airport (DPS) in Denpasar, Bali, will be available at both Immigration and Custom areas.

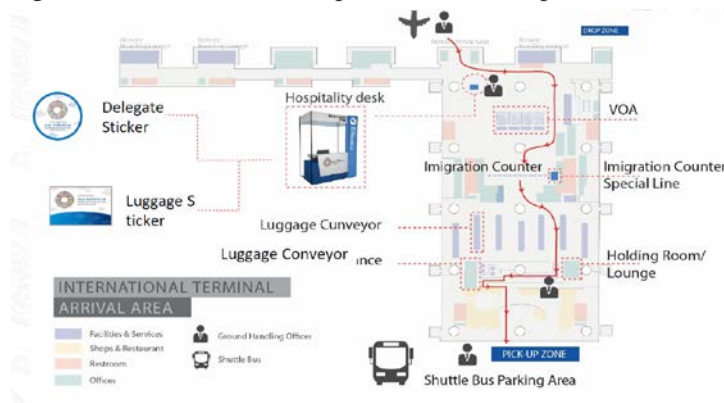
After participants have cleared baggage claim and Customs, they should proceed to the Annual Meetings information counter where they will be directed to the hotel shuttle busses. Shuttle busses will operate every 30 minutes on a 24-hour basis between October 5 to 15, 2018 (Arrival shuttle busses will operate from October 5 to 12, 2018; Departure shuttle busses will operate from October 12 to 15, 2018).

Depending on traffic and the time of your flight, transport time from Ngurah Rai International Airport to Bali hotels is approximately 35-65 minutes.

Participants will be requested to show an Annual Meetings Registration Confirmation Letter, along with a national passport, United Nations Laissez Passer, or other means of photographic identification to board the shuttle buses to the official hotels.

Airport Map

Ngurah Rai International Airport (DPS) in Denpasar, Bali



Transportation from the Airport:

- Upon landing, please proceed to the Annual Meetings Attendees hospitality counter located in the arrivals area. Participants will be provided a color-coded sticker that will facilitate access to dedicated lanes for passport control and customs. The color-coded sticker will also correspond to the color of the appropriate hotel shuttle.
- Free shuttle service will be provided from Ngurah Rai International Airport to all official hotels. Shuttles start on October 5, 2018.

Transportation to the Airport:

Official hotels will have a transportation counter where attendees can schedule their return shuttle.

Local Transportation

TAXI SERVICE AT ITDC

Taxi company that serve only from ITDC area to other destination

KOWINU

Contact Person Mr. Nyoman Sudarma

Phone number +62361 701621

TAXI SERVICE AT AIRPORT

Taxi company that serve only from airport to ITDC area or other destination.

NGURAH RAI

Please reach Transportation desk at international and domestic terminal Ngurah Rai International Airport to make an order.

TAXI SERVICE OUTSIDE ITDC

Use this taxi company from outside ITDC to reach ITDC area or other destination.

BLUEBIRD

Phone number +62361 -701111/8498008

Note: Please request taxi with Annual Meetings 2018 placard for airport taxi and outside ITDC taxi in order to able enter ITDC area.

Car Rental Services:**GOLDEN BIRD**

Contact Person Mr. Nyoman Mertadi
 Phone number +62361 701621
 Email spv.ops.bl@bluebird.com
 mkt.gb.bali@bluebirdgroup.com
 Website www.bluebirdgroup.com

TRAC

Contact Person Mr.Nyoman Wira, Mr. Christian Sinaga
 Phone number +62821 2040 1684
 Email nyoman.wira@trac.astra.co.id
 christian.sinaga@trac.astra.co.id
 Website www.trac.astra.co.id

Note: Please request a placard from the Indonesian Planning Team to enter ITDC area during the Meetings. For further information visit www.am2018bali.go.id section Activity/Useful Information/Vehicle Placard

Campus Transportation:**OFFICIAL HOTELS – ANNUAL MEETINGS CAMPUS – OFFICIAL HOTELS**

Shuttle service between official hotels and Meetings campus will be operating during the week of the Meetings. The schedule of the shuttle service will be available soon.

ANNUAL MEETINGS CAMPUS SHUTTLE

Dates of operation	6-11 October and 14 October 2018
Bus Schedule	07.00 – 21.00
Frequency	every 30 minutes
Special service 12 October 2018	
Dates of operation	12 October 2018
Bus Schedule	06.00-21.00
Frequency	every 15 minutes starting from 06.00-08.30 every 30 minutes starting from 08.30- 21.00

IMPORTANT INFORMATION

During the Annual Meetings the access to the campus area will be restricted (October 6th until October 14th, 2018).

OFFICIAL HOTEL – CAMPUS SHUTTLE BUS TIME TABLE

ROUTE	1 st stop	ETA	2 nd stop	ETA	3 rd stop	ETA	4 th stop
1	SOFITEL	3'	GRAND WHIZ	3'	BUS SHELTER	-	-
2	GRAND HYATT	10'	BUS SHELTER	-	-	-	-
2A	AYODYA	5'	INAYA	7'	BUS SHELTER	-	-
3	COURTYARD	5'	MELIA	5'	LAGUNA	10'	BUS SHELTER
4	SAKALA MANTRA	5'	GRAND MIRAGE	5'	NIKKO BALI BENOA BEACH	5	BUS SHELTER
4A	CONRAD	3'	IBIS STYLE + HOLIDAY INN	5'	BUS SHELTER	-	-
5	VOUK	3'	MULIA	3'	MERCURE	10	BUS SHELTER
6	INTERCONTINENTAL	5'	LEMERIDIEN	30'	BUS SHELTER	-	-
6A	AYANA RESORT	5'	RIMBA JIMBARAN	30'	BUS SHELTER	-	-

CIRCULATORS AT THE ANNUAL MEETINGS

1. EXPRESS SHUTTLE

Dates of operation: 8-11 & 13-14 October 2018

Bus Schedule: 07.00 – 21.00

Frequency: every 5 minutes

Campus Circulator stops at BNDCC1 (at Jimbaran Lobby) – WESTIN (at Westin Hotel Lobby)

During Plenary at 12th October Express Shuttle are not available.

2. CIRCULATOR CAMPUS

Dates of operation: 6-14 October 2018

Bus Schedule: 07.00 – 21.00

Frequency: every 15 minutes

Campus Circulator stops at LAGUNA – BUS SHELTER – NUSA DUA BEACH HOTEL

3. LAGOON CIRCULATOR

Dates of operation: 8-14 October 2018

Bus Schedule: 07.00 – 21.00

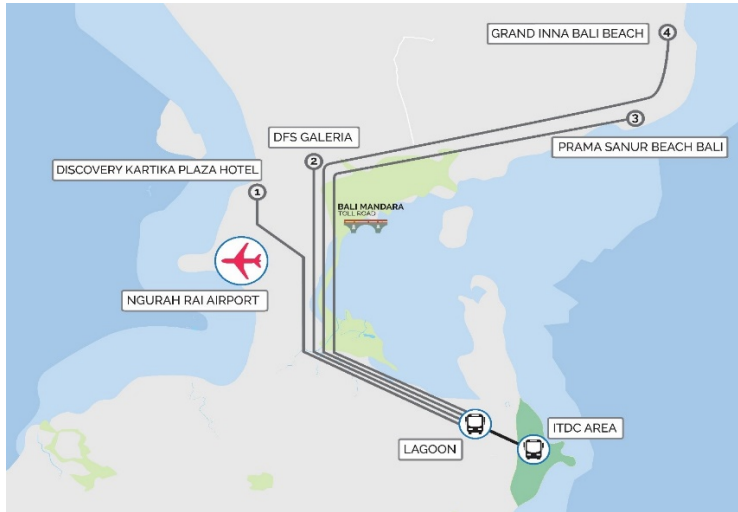
Frequency: every 15 minutes

This Lagoon Circulator is provided for those who are using non-official transportation. Circulator will operate from Lagoon to Bus Shelter (secondary road) at ITDC area.

NON-OFFICIAL HOTEL SHUTTLE BUS

For participants staying in non-official hotels outside the Nusa Dua area, special "drop off / pick up zones" and shuttle buses will be provided to transport the delegates from the following areas to Lagoon.

1. Discovery Kartika Plaza Hotel
2. DFS Mall Bali Galeria
3. Prama Sanur Beach Hotel
4. Grand Inna Bali Beach Hotel



IV. HOTELS

The IMF and WBG have made provisions for hotel accommodations at several hotels throughout the Bali Nusa Dua area for the Annual Meetings. Rooms have been blocked for official participants and will be made available on a first-come, first serve basis upon successful completion of registration. Information regarding available hotels will be provided as part of the registration confirmation. Please note that confirmed registration for the Annual Meetings is not a guarantee of hotel accommodations in the participant hotel block.



Hotel Map

V. TRAVEL

Trip Preparation

Please refer to the Host Government website www.am2018bali.go.id/useful-information for information and resources when planning your trip. Below is some general information about Bali:

Weather: Indonesia's climate is almost entirely tropical, and the average temperature in most regions is between 20°-36°C (68°-97° F), depending on the region's altitude. The dry season in Bali typically falls between April and October.

Electricity: Electric power supply is 220 volts in all regions (110-volt electronic equipment will need a converter and an adaptor). Sockets fit two pins, rounded-tip plugs (Type C, E, and F). It is recommended to travel with an adaptor.

Currency: The Indonesian currency is Indonesia Rupiah (IDR), and the daily exchange rate can be found online www.bi.go.id/en/moneter/informasi-kurs/transaksi-bi/Default.aspx. It is recommended to exchange money at commercial banks or registered money changers. Credit cards are widely accepted in hotels, restaurants, and most shops/vendors. Most ATMs will take non-Indonesian cards, although out-of-network fees will apply. Most ATMs dispense Rupiah only, in either Rp 50,000 and 100,000 notes.

What to Wear?

Bali enjoys a tropical and humid climate year-round. To aid participants' comfort, the suggested dress code will be less formal than meetings held in DC. Men should consider wearing a relaxed-fit shirt such as the Indonesian batik (long-sleeved shirts will be more appropriate for formal meetings), instead of suit and tie. Woman may also consider traditional batik clothing or garments in light fabrics. As the venues will be air conditioned, it will be helpful to also carry a sweater, shawl or jacket.

Insurance

Participants are strongly advised to arrange for their own insurance for individual travel, medical care and personal effects while attending the Meetings. Participants at the 2018 Annual Meetings are not covered for insurance purposes by the World Bank Group, IMF, or the Government of Indonesia, nor will these institutions accept responsibility for costs related to re-booking travel, personal injuries, loss or damage to participants' personal properties.

Tourism

The host Government has provided information regarding local tourism packages for participants who may wish to explore Bali or further afield. Information on the Tourism program is available on the Host Government website.



<https://www.indonesia.travel/gb/en/home>

Outside the Campus

Every corner of Bali is unforgettable, and the warm and welcoming atmosphere will follow you everywhere. Here's a link with information of how you can explore Bali in just couple of hours outside the campus! www.am2018bali.go.id/around-campus

VI. CONTACTS

Emergency Contacts

Emergency: 202-623-9911 (IMF)
202-458-8888 (WBG)

Medical Services: 202-458-0822

Hotels

SECHotels@imf.org

Registration

MeetingsRegistration@imf.org

Events Services

SECMinisterialMeetings@imf.org

Business Centers

EBC@imf.org

Visa Information

<http://www.am2018bali.go.id/Visa-Information>

am_2018-visainfo@kemenkeu.go.id

IMF Connect

IMFconnect@imf.org

Offices

amoffices@imf.org